



<b>Center Name:</b> St. Paul's Child Development Center			<b>Address:</b> 225 W. Griggs Las Cruces, NM 88005			<b>Phone:</b> (575)541-3175		
<b>License Number:</b> 94682	<b>Issue Date:</b> 11/1/2016	<b>Expiration Date:</b> 10/31/2017	<b>Type:</b> 2 Star Child Care Center			<b>Status:</b> Licensed		
<b>Capacity</b> Over Age 2: 97    Under Age 2: 18    Night Care: 0    Playground: 35						<b>Census</b> Over 2: 20    Under 2: 8		
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed	
Closing Times:	05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM			
<b># of Classrooms:</b> 7		<b>Purpose:</b> Annual		<b>Date:</b> 08/21/2017		<b>Time:</b> 12:50 PM		
<b>Comments</b> Only snacks are served at facility, parents provide meals. Surveyor did not observe meal time								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

#### Licensure

8.16.2.11 A TYPES OF LICENSES	Compliance
8.16.2.11 B RENEWAL OF LICENSE	Compliance
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Compliance
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Compliance
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance

#### Administrative Requirements

<b>8.16.2.22 A ADMINISTRATION RECORDS</b> <u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent fire inspection report.  Fire Inspection posted was dated 7/20/2016 Regulation: 8.16.2.22A  <u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 09/20/2017	Non-compliance
<b>8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>	Compliance
<b>8.16.2.22 C POLICY AND PROCEDURES</b>	Compliance
<b>8.16.2.22 D FAMILY HANDBOOK</b>	Not Inspected

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<b>Administrative Requirements</b>		
<b>8.16.2.22 E CHILDREN'S RECORDS</b> <u><b>Deficiencies</b></u> There was no record of each child's arrival and/or departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of the 14 children present 6 were signed in. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.  Of the 14 children present in the infant, 24-36 months and 18-24 months classrooms only 6 were signed in.  <b>Regulation:</b> 8.16.2.22E(1)(j)  <u><b>Corrective Action Plan</b></u> Parents will be advised to sign in and out each child daily and staff will monitor for completion.  AT THE TIME OF SURVEY THE SIGN IN SHEETS WERE CORRECTED TO SHOW ACTUAL NUMBER OF CHILDREN IN THE CLASSROOMS. <b>Date to be Completed:</b> 08/21/2017	Non-compliance	
<b>8.16.2.22 F PERSONNEL RECORDS</b>	Compliance	
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>	Not Inspected	
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance	
<b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b>	Compliance	
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>	Compliance	
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>	Compliance	
<b>8.16.2.24 B NAPS OR REST PERIOD</b>	Compliance	
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	Compliance	
<b>8.16.2.24 D DIAPERING AND TOILETING</b>	Compliance	
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>	Compliance	
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>	N/A	
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>	Compliance	
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>	Compliance	
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>	Compliance	
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>	Compliance	
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>	N/A	
<b>8.16.2.24 L FIELD TRIPS</b>	N/A	
<b>Food Service</b>		

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<b>8.16.2.25 B MEALS AND SNACKS</b>	Compliance	
<b>8.16.2.25 C MENUS</b>	Compliance	
<b>8.16.2.25 D KITCHENS</b> <u><b>Deficiencies</b></u> The refrigerator; freezer in the infant room does not have a working internal thermometer. <b>Regulation:</b> 8.16.2.25D(6) <u><b>Corrective Action Plan</b></u> The center will obtain and place a working thermometer in refrigerator; freezer. <b>Date to be Completed:</b> 09/20/2017	Non-compliance	
<b>8.16.2.25 E MEAL TIMES</b>	Not Inspected	
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b> <u><b>Deficiencies</b></u> The children; staff in the Infant - (6 wk. - 12 mo.) classroom failed to wash their hands with soap and warm running water after changing a diaper.  The educator in the infant classroom used kitchen sink to wash their hands. <b>Regulation:</b> 8.16.2.26A(1)(a) <u><b>Corrective Action Plan</b></u> Instruction in required hand washing will be provided to staff and children . <b>Date to be Completed:</b> 09/20/2017	Non-compliance	
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b>	Compliance	
<b>8.16.2.26 C MEDICATION</b>	Not Inspected	
<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>	Not Inspected	
<b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b>	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
<b>8.16.2.29 A HOUSEKEEPING</b> <u><b>Deficiencies</b></u> The window ledges in the 4 & 5 year old classroom has a heavy accumulation of dirt and dust. <b>Regulation:</b> 8.16.2.29A(1) <u><b>Corrective Action Plan</b></u> A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards. <b>Date to be Completed:</b> 09/20/2017	Non-compliance	
<b>8.16.2.29 B PEST CONTROL</b>	Not Inspected	
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance	
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance	

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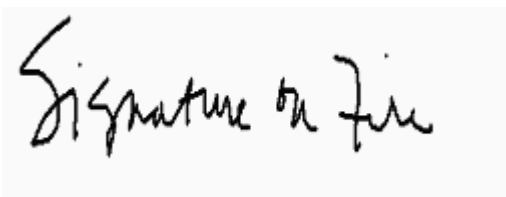
### Buildings, Grounds & Safety

8.16.2.29 F EXITS AND WINDOWS	Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance
8.16.2.29 H SAFETY COMPLIANCE	Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Not Inspected
8.16.2.29 J PETS	N/A

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



08/21/2017



08/21/2017

Surveyor: Sandra Connolly	Date	Facility Rep: Lucy Sedilla	Date
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